



How to Use The Referring Provider Portal

Registering for Referring Portal

New referring providers will receive login credentials to the Referring Provider Portal from the imaging center or another specified individual from the facility.

Log In to Referring Provider Portal

1. Go to AbbaDoxCareFlow.com and enter User Name and Password.
2. Click Login.
 1. If this is your first time logging in, you will be prompted to change your password and accept a HIPAA statement.

AbbaDox

CareFlow Login

Username

testrdo

Password

.....

Log in

[Forgot Your Password?](#)

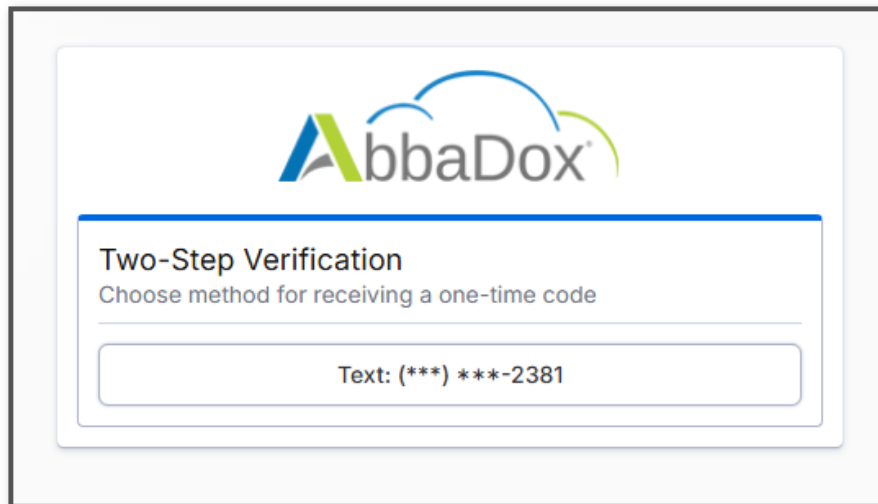
OR

Log in with Single Sign-On (SSO)

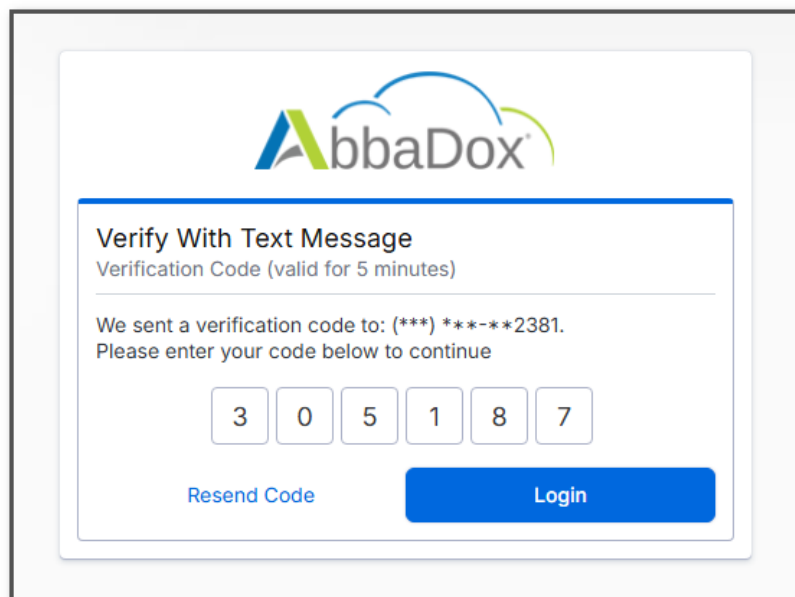


Scan to access the
online portal guide.

3. Click Text (***) ***-#### to text a security code to your phone



4. Enter the code from your texts and click Login (example code 305187 shown below)





Navigating the Referring Provider Portal

The Referring Provider Portal is used by referring providers to submit referrals, request appointments, and view results for their patients.

Final Results Worklist

After logging in, the default view for most users will be the Final Results worklist. This list displays completed imaging procedures and allows users to read finalized reports. You can also print or save reports using the icons shown below.

The screenshot displays the AbbaDox Referring Provider Portal. On the left is a navigation sidebar with options: Patients, Workflows, Referrals, Open Appointments, Final Results (selected), and No Show / Canceled. The main area shows a table of imaging results:

Rec.#	Patient Name	Provider	Author	DOS*	Actions
08-2000020	zzTest, Buddy	zzTest, Sarah	Shramek, Jeffroy	04/07/2026	[Print] [Save] [Patient Chart]
08-2000027	ZZTest, Butters	zzTest, Sarah	Shramek, Jeffroy	04/06/20	[DICOM]
08-1792316	TestSC, Fax	zzTest, Sarah	LandrethMD, Katie	03/26/20	
08-1838285	Test, Brinkle	zzTest, Sarah	Radiologist, Medquest	03/24/2025	[Print] [Save]

Below the table, it indicates 'Showing 1 - 4 of 4' and 'Per Page: 25'. To the right, a detailed report for 'Buddy' is displayed. The report includes patient information, exam details, and findings. A green box highlights the 'Print or save' icons at the top right of the report area. Another green box highlights the 'Patient Chart' link in the table's actions column. A green arrow points to the 'Print or save' icons.

Patient Information:
PATIENT NAME: zzTest, Buddy
DOB: 01/01/2000
MRN: 08-2000020
PHONE: (777)777-7777
PHYSICIAN: Sarah Test
EXAM DATE: 04/07/2026

EXAM: MRA Head and Neck With Contrast
REASON FOR EXAM: W36.4>Contact with shark
COMPARISON: None

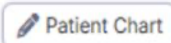
TECHNIQUE: 2D and 3D time-of-flight MR angiography of the neck and head with volume rendered and rotating 3D MIP reconstructions independent 3D workstation performed after the intravenous administration of contrast.

FINDINGS: Normal evaluation of the transverse aortic arch and great vessels. Normal diameter and smooth lumens of the extracranial vertebral and basilar arteries with no evidence for dissection, aneurysm, pseudoaneurysm, arteritis, or fibromuscular dysplasia. Alternating diameter narrowings and caliber changes of the vertebral arteries within the neck compatible with fibromuscular dysplasia. There is also atherosclerotic plaque within the proximal right ICA producing a 40% diameter stenosis. Suggestion of a subtle extension into atherosclerotic plaque at this site may indicate intimal plaque elevation. This places the patient at increased risk of thromboembolic disease to the brain and CVA.

15 mm patent aneurysm of the right MCA bifurcation is directed posteriorly and inferiorly. In addition, there is 50% narrowing of the left A1 ACA with poststenotic dilatation.

Infundibulum of the right posterior communicating artery.

IMPRESSION:
1. 15 mm patent right MCA bifurcation aneurysm.
2. 50% narrowing of the left A1 ACA with poststenotic dilatation.
3. Fibromuscular dysplasia of the vertebral arteries within the neck.
4. Atherosclerotic plaque within the proximal right ICA producing a 40% diameter stenosis. Suggestion

- Click the  and then click DICOM to view the study images or Patient Chart to view patient demographics and documents, OR click the  and  buttons.

Open Appointments Worklist

The Open Appointments list displays all patient appointments and their current status in the imaging workflow.

Patient Name	Patient DOB	Location	Ref Full Name	Date of Service	Appointment Status	Work Type Description	Exam Description	Pending Reason
zzTest, Roblissimo	03/24/1980	Anderson Radi...	zzTest, RobinTwo	01/01/1753 12:00 AM	Pending	CT	CT - Screening CT C...	1. To Be Scheduled
zzTest, Robinwheeee	03/24/1980	Anderson Radi...	zzTest, Christina	04/28/2026 11:30 AM	New	XR	XR Bilateral Ankles, C...	
zzTest, Robinwheeee	03/24/1980	Anderson Radi...	zzTest, Christina	04/28/2026 11:30 AM	New	CT	XR-Ankle complete, ...	
zzTest, Robinwheeee	03/24/1980	Anderson Radi...	zzTest, Christina	04/28/2026 11:15 AM	New	XR	XR Bilateral Elbows, C...	
zzTest, Georgina	10/04/1977	Anderson Radi...	zzTest, Christina	04/21/2026 12:00 PM	New	MR	MR-Brain with and wi...	
zzTest, Georgina	10/04/1977	Anderson Radi...	zzTest, Christina	04/21/2026 12:00 PM	New	MR	MR Brain and MRA Br...	
Zztest, Tester	03/22/1989	Anderson Radi...	zzTest, Sarah	04/06/2026 08:00 AM	Check in	MR	MRI Brain and Face W...	
TESTSC, FAX	03/24/1980	Anderson Radi...	zzTest, RobinTwo	01/01/1753 Any	Pending	08-6259 - MG	MG Screening Digital ...	
TESTSC, FAX	03/24/1980	Anderson Radi...	zzTest, RobinTwo	01/01/1753 Any	Pending	08-6259 - MG	MG-Screening digital ...	

For appointments in **Pending** status, the **Pending Reason** column provides additional details on the pending appointment.

- Click the pencil icon , named Patient Chart, to view patient demographics and documents.
- Click the  and then click DICOM to view the study images.

No Show/Canceled Worklist

The No Show/Canceled Worklist displays patients who have either “no showed” to their appointment or their appointment was canceled for some other reason. If canceled, this worklist will also display the Canceled Reason.

Patient Name	Provider	Appointment Status	DOS*	Canceled Reason	Exam Description
zzTest, Georgina	zzTest, Christina	Cancel	04/22/2026 04:30 PM	IT Test	MR Brain and MR
test, mike	zztest, Test	Cancel	04/21/2026 09:00 PM	IT Test	XR-Thoracentesis
zzTest, Georgina	zzTest, Christina	Cancel	04/21/2026 06:00 PM	IT Test	MR-Brain without
HankeTEST, KarenHelpUs	zzTest, Sarah	Cancel	04/10/2026 08:35 AM		XR Right Thumb, t



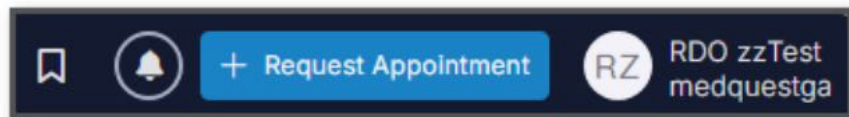
Request Appointment Workflow

Referring providers can request appointments for patients using the Request Appointments button in the portal.

Request Appointment Button

To request an appointment:

1. Click Request Appointment in the top right corner to launch the Scheduling Wizard in a new window.



2. In the Scheduling Wizard window, select Referring Request an Appointment.

 **Request an Appointment**

Please select one of the following appointment scheduling wizards

Referring Request an Appointment >

Schedule a Screening Mammo or X-Ray >

Step 1 - Patient Info

The screenshot shows the 'Request Appointment' interface. On the left is a sidebar with four steps: 1. Patient Information (highlighted), 2. About You, 3. Procedures, and 4. Confirmation. The main area is titled 'Patient Information' with an 'Expand All' link. Below the title is a form with four input fields: 'Date of Birth*' (placeholder: MM/DD/YYYY), 'First Name*' (placeholder: First Name), 'Last Name*' (placeholder: Last Name), and 'M.I.' (placeholder: Midc). A blue 'Find Patient' button is to the right of the 'M.I.' field.

1. Clicking Find Patient without entering any patient information first will search for all patients that have been previously referred by the provider logged in and auto-fill patient details.

Click the X in the right corner of this pop-up box to close it or click the correct patient and click Continue to select them.

2. If requesting an appointment for a new patient, enter their Date of birth, First Name, and Last Name, and click Find Patient.
3. If no results are found, click Expand All to display additional fields and continue entering patient details.

This screenshot shows the same 'Request Appointment' interface, but now a patient search result is displayed. Above the form fields, it shows a patient icon, the name 'ro zztest', and the date of birth 'DOB: 03/24/1980 (46yo)'. The form fields are pre-filled with '03/24/1980', 'ro', 'zztest', and 'Midc'. A green arrow points to the 'Expand All' link in the top right corner of the form area. The 'Find Patient' button is still present.

4. When done entering patient details, click Next.

Step 2 - About You

Select the referring provider and add any needed documents or comments to send to the imaging center.

1. Select the Referring Provider then click Add.
(You may only see one referring provider, or many, depending on your practice settings.)
2. If an order, clinicals, pre-auth, or other documents need to be uploaded, click Browse Files and select the file to upload with the appointment request.
3. Select the document type from the dropdown.
4. If a comment is needed, select the comment recipient, type the comment, and click Next.

Step 3 - Appointment Details

After entering patient details, complete the appointment details, which include: Services/Procedures, Location, Time, and Diagnosis.

Services/Procedures

1. Select the Procedure Type and Procedure.
2. Click Add.

Location

1. Select the preferred Location and click Next.

 **Request Appointment**

1. Services/Procedures
Select the procedure type and use the procedure lookup field to add your appointment.

Type

Procedure



Selected Procedures
Default Text: "Specify a body position to the selected procedures."

CT-Pelvis with and without contrast (72194)



2. Locations
Search or select a location below.

Location

☐

UVA Health Outpatient Imaging Centreville
6208 Multiplex Dr
Centreville, VA 20121-5324

☐

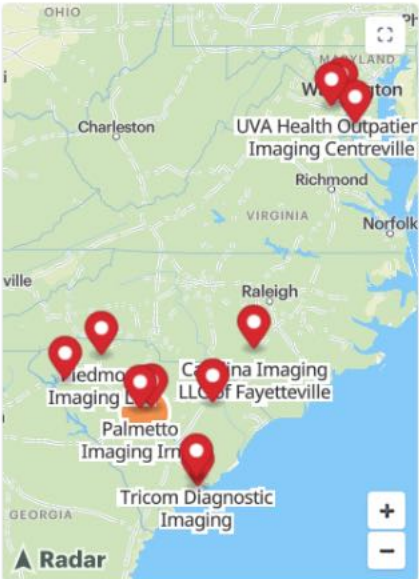
Palmetto Imaging West Columbia
2997 Sunset Boulevard
West Columbia, SC 29169-3421

☒

Tricom Diagnostic Imaging
2851 Tricom Blvd
N Charleston, SC 29406-9172

☐

Piedmont Imaging LLC
684 N Pine St
Spartanburg, SC 29303-3745



Diagnosis

2. Scroll down to enter the diagnosis (you can search by code or keyword, then click the correct option to select it), add an onset date, if known, and click Add.
3. Click Next to view the Summary page.

The screenshot shows a web form titled "3. Schedule". Below the title is a note: "The exact time of the appointment will be determined when the order is received and scheduled with the patient." There is an empty text input field below this note. The form then has a section header "Diagnosis" with a blue icon. Below this is a form container with two input fields: "Diagnosis" and "Onset Date". The "Diagnosis" field contains the text "Bitten by goose (W61.51)" and has a magnifying glass icon to its right. The "Onset Date" field has a placeholder "MM/DD/YYYY" and a calendar icon to its right. To the right of these fields is a blue button labeled "+ Add". At the bottom of the form are two buttons: "< Back" on the left and "Next >" on the right.

Step 4 - Summary

After entering appointment details, the Summary page displays all details before sending the appointment request.



Durham Diagnostic Imaging

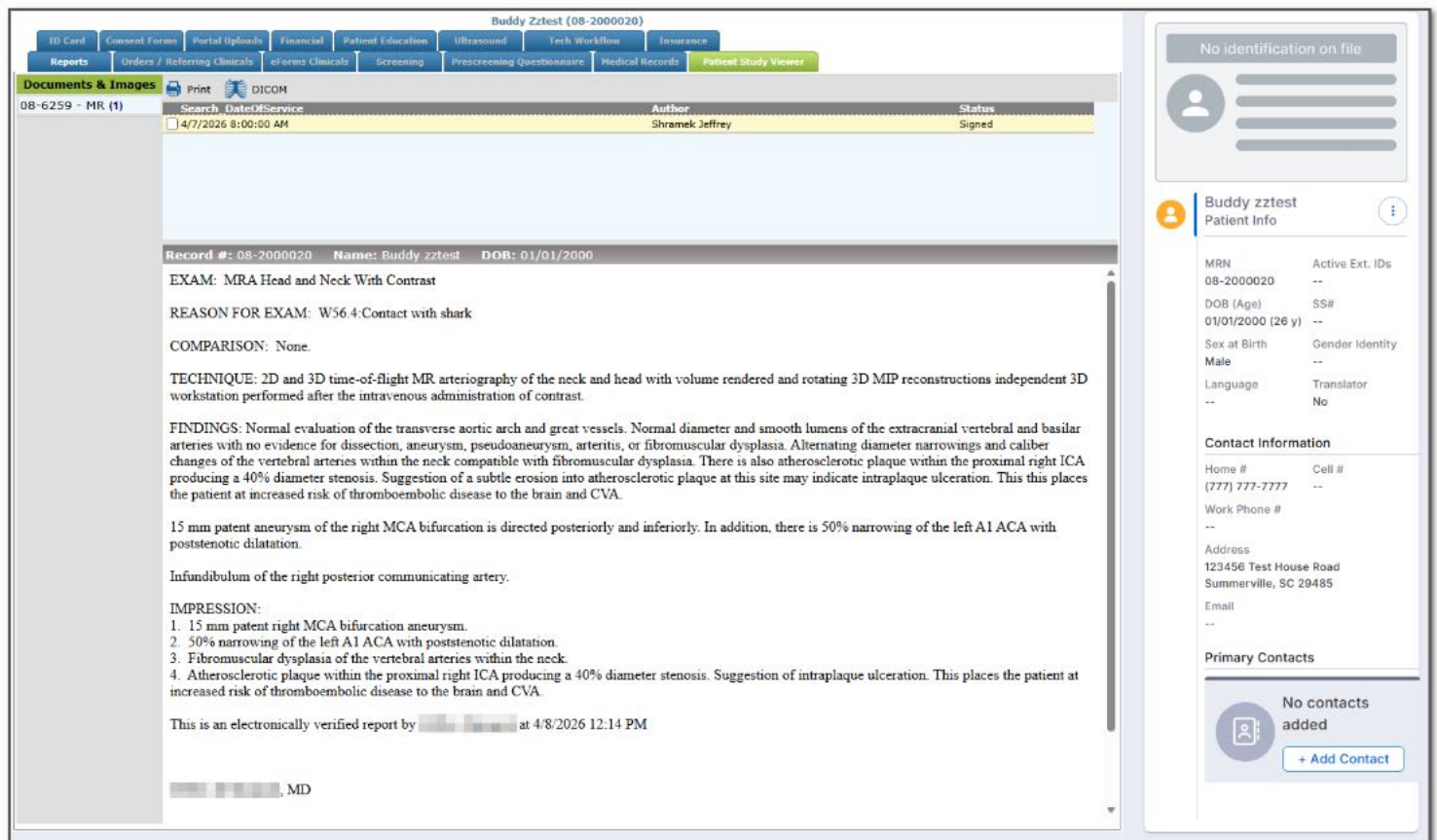
Quick Notes:

Patient Chart

Click on the patient's name, in blue, from any Worklist to access their patient chart.

Inside the patient chart, you will be able to view reports and visit forms and view the DICOM images

by clicking the  icon.



The screenshot displays the patient chart for Buddy Zttest (08-2000020). The interface includes a top navigation bar with tabs for ID Card, Consent Forms, Portal Uploads, Financial, Patient Education, Ultrasound, Tech Workflow, Insurance, Reports, Orders / Referring Clinicals, e-Forms Clinicals, Screening, Prescreening Questionnaire, Medical Records, and Patient Study Viewer. The 'Patient Study Viewer' tab is active, showing a list of documents and images. Below this, a table lists the documents, including a report from 4/7/2026 8:00:00 AM by Shramek Jeffrey, signed.

The main content area displays the report details for Record #: 08-2000020, Name: Buddy zttest, DOB: 01/01/2000. The report is titled 'EXAM: MRA Head and Neck With Contrast' and 'REASON FOR EXAM: W56 4: Contact with shark'. The 'COMPARISON' is 'None'. The 'TECHNIQUE' is '2D and 3D time-of-flight MR arteriography of the neck and head with volume rendered and rotating 3D MIP reconstructions independent 3D workstation performed after the intravenous administration of contrast.' The 'FINDINGS' section describes the evaluation of the transverse aortic arch and great vessels, noting normal diameter and smooth lumens of the extracranial vertebral and basilar arteries. It also mentions a 40% diameter stenosis in the proximal right ICA, suggesting a subtle erosion into atherosclerotic plaque, which places the patient at an increased risk of thromboembolic disease to the brain and CVA. The '15 mm patent aneurysm of the right MCA bifurcation' is directed posteriorly and inferiorly. In addition, there is 50% narrowing of the left A1 ACA with poststenotic dilatation. The 'Infundibulum of the right posterior communicating artery' is noted. The 'IMPRESSION' section lists four findings: 1. 15 mm patent right MCA bifurcation aneurysm. 2. 50% narrowing of the left A1 ACA with poststenotic dilatation. 3. Fibromuscular dysplasia of the vertebral arteries within the neck. 4. Atherosclerotic plaque within the proximal right ICA producing a 40% diameter stenosis. Suggestion of intraplaque ulceration. This places the patient at increased risk of thromboembolic disease to the brain and CVA. The report is electronically verified by [redacted] at 4/8/2026 12:14 PM.

The right sidebar contains patient information for Buddy zttest, including MRN 08-2000020, DOB (Age) 01/01/2000 (26 y), Sex at Birth Male, Gender Identity --, Language --, and Translator No. It also includes contact information: Home # (777) 777-7777, Cell # --, Work Phone # --, Address 123456 Test House Road, Summerville, SC 29485, and Email --. The 'Primary Contacts' section shows 'No contacts added' and a '+ Add Contact' button.

Notes

- Clicking Patients under Search at the top left will show all your recent patients.
- If you forget your password, click the Forgot Password link on the main login page to reset your password.
- If you know your password and want to change it, log in and click your name in the top right corner. From here, click Change Password.
- Clicking the DICOM buttons will launch a window to view exam images in iConnect.
- Reports show in the patient chart without the header information. Printing them will include the header information, to include the facility and patient information.
- You can print any documents from the patient chart.
- You cannot modify the patient's demographics; you can only view them.
- You can add additional filters in any view by clicking the  button.
- If you need to reset your multi-factor authentication phone number, please contact your Radiology Engagement representative so we can update your account.